

## GENERAL INSTRUCTIONS – CLAIM FORMS

### **Appropriate Claim Form**

Depositors, customers and other types of creditors are asked to select the appropriate form to file and submit a claim on Choice Bank Limited to the Liquidator for Choice Bank Limited.

Submission of a claim on the inappropriate form or a different format may delay the evaluation and determination of your claim.

A person who has different types of claims against Choice Bank must complete a claim in respect of each type of claim. The appropriate claim forms are described below.

**Claim Form 1 – Secured Creditor:** A creditor who holds a charge (lien, mortgage etc.) over an asset(s) of Choice Bank Limited as security for the credit provided to or deposit held at Choice Bank Limited.

**Claim Form 2 – Unsecured Depositor:** A person who holds an account with Choice Bank Limited or which Choice Bank Limited is obligated to pay.

**Claim Form 3 – Unsecured General Creditor:** General creditors who provided goods or services to Choice Bank Limited and have unpaid invoices or outstanding payments due under service contracts.

**Claim Form 4 – Unsecured Prepaid Card holders:** A person or entity who holds a prepaid card issued by Choice Bank Limited or for which Choice Bank Limited is obligated to pay.

### **Supporting Documents**

Upload all the relevant documents to support your claim against Choice Bank Limited such as-

- (a) Identification Documents (e.g. passport, deed polls, business registration and incorporation documents),
- (b) Contract between you and Choice Bank Limited (deposit account, loans, service contract),
- (c) Copy of Invoices issued to Choice Bank Limited,
- (d) Statements of accounts,
- (e) Copy of documents showing any collateral held or pledged,
- (f) Other written evidence.

Documents are to be authenticated/ notarized. **Do not send original documents.**

### **Declaration**

The declaration is required in respect of every claim.

Except where the Claimant is a natural person and signs this form personally, confirmation and supporting documents must be provided that the signatory is properly authorized to sign on behalf of the claimant.

### **Submission of Claim Form**

Submit your completed Claim Form and supporting documents by **29 October 2018** to the Liquidator for Choice Bank Limited:

**By e-mail:**

[cblliquidator.claims@gmail.com](mailto:cblliquidator.claims@gmail.com)

**By registered mail:**

Choice Bank Limited  
Paradise Point Building  
Corner Hudson Street and Marine Parade Boulevard  
Ground Floor,  
P.O. Box #2494,